

User Group & User Management

Being an administrator, you are able to control the whole community from the Admin Control Panel (AdminCP). You may think it requires a person with technical knowledge to configure the settings but no, it's not. Just follow our guidelines, you will easily configure all the settings from registration to user management.

First, access to the AdminCP

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Registration Settings

Click Settings >> Registration Settings

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Create User Group

Step 1: Click Members >> Manage User Groups >> Click Create User Group Button

Manage User 1.png
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Manage User 2.png
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Manage User 3.png
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Step 3: Click Add User Group at the left bottom

User Group Settings

Step 1: Click Members >> Select User Group Settings.

User Group Setting 1.png
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User Group Setting 2.png
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Step 3: Click the drop-down arrow to select the group you want to apply the changes in the settings for.

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User Group Setting 3.png
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*Once the specific app and group are selected (we chose Announcement and Registered User as an example), you'll see a list of all of the settings available for this app in this specific user group. We also have to debug enabled so your view won't look

exactly like this one.Ã

Step 4: Switch the button to YES to Enable and NO to Disable the specific settings

User Group Setting 4.png

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Step 5: Click SAVE CHANGES when done.

User Group Setting 5.png

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